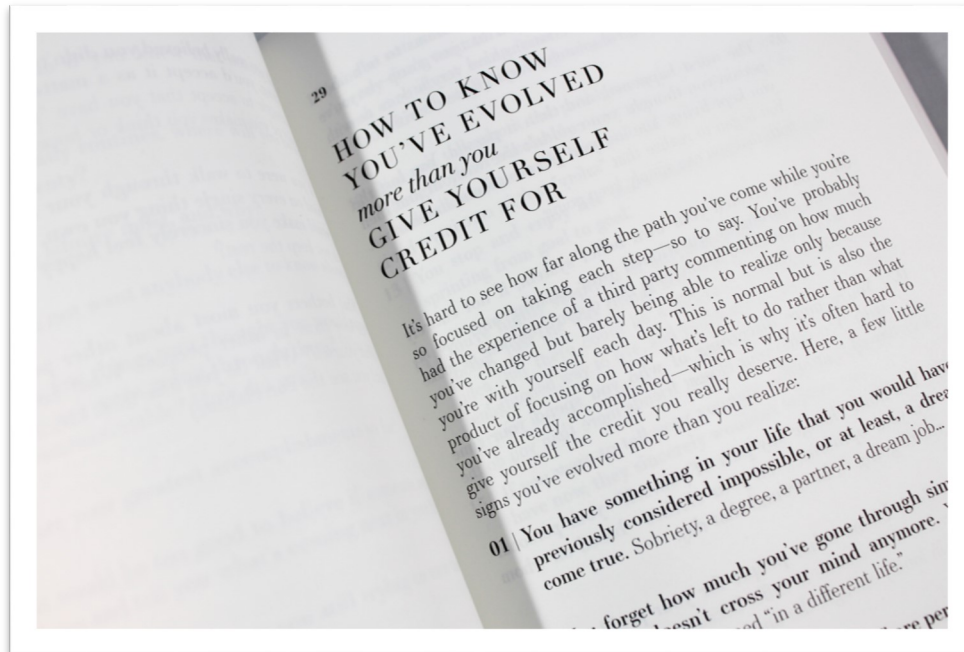


FUNCTIONAL SKILLS

ENGLISH



This qualification is designed for learners who wish to develop their skills in English to help them gain the most from work, education and everyday life. Its assessment requires the learner to apply skills-based and problem-solving techniques in realistic settings. Functional skills qualifications are recommended for learners over the age of 14. The qualification is suitable for delivery in a wide range of learning environments and can be taken as a stand-alone qualification or as part of a wider programme of study such as an apprenticeship or a traineeship. Learners undertaking an apprenticeship or an advanced apprenticeship will need to successfully complete functional skills as part of their framework or prove their exemption.

How long will it take to achieve this qualification?

This qualification can be achieved using a variety of teaching and learning methods including classroom-based delivery, distance learning and embedded learning, as long as the recommended learning hours are completed. The GLH for this qualification is 45 hours; however, teaching time depends largely on the mode of delivery and the individual learner's needs.

FUNCTIONAL SKILLS

ENGLISH

Intermediate

- Functional Skills in English at Level 1
- Guided Learning Hours: 45
- Externally assessed

Advanced

- Functional Skills in English at Level 2
- Guided Learning Hours: 45
- Externally assessed

How is the qualification assessed?

This qualification includes three mandatory components:

- Speaking, listening & communication – This component is internally assessed and learners must complete two assessed tasks:

1. A discussion on an unfamiliar subject (20 minutes)
2. A presentation on a familiar subject (10 minutes)

- Reading – Learners must complete one written examination that is set, marked and moderated by the awarding body. Learners must answer a series of questions using two texts based on real-life contexts. (1 hour)

- Writing – Learners must complete one written examination that is set, marked and moderated by the awarding body. Learners must complete two writing tasks based on purposeful contexts. All tasks must be completed. (1 hour)

Progression

Successful completion of the qualification could lead to:

- GCSE in English
- Functional Skills in English at Level 2

Delivery model and duration

- Duration between 0-6 months
- Delivery in the workplace
- Workshops
- Classroom sessions



FUNCTIONAL SKILLS

ENGLISH

Entry Level

- Function Skills in English at Entry Level 1 / Entry Level 2 / Entry Level 3
- Guided Learning Hours: 45
- Internally assessed

How is the qualification assessed?

To pass this qualification, the evidence that the learner presents for assessment needs to demonstrate that they can meet all the skill standards for the qualification.

This qualification includes three mandatory components:

- **Speaking, listening & communication** – This component is internally set and marked. Learners must complete two activities based on a discussion/ exchange with at least one other person. The total assessment time should not exceed 30 minutes.
- **Reading** – Learners must complete one written examination that is externally set and internally marked. Learners must answer two tasks to cover the skill standard. The assessment time is 45 minutes.
- **Writing** – Learners must complete one written examination that is externally set and internally marked. Learners must answer two tasks to cover the skill standard. The assessment time is 45 minutes.

Progression

Successful completion of the qualification could lead to:

- GCSE in English
- Functional Skills in English at Level 1

Delivery model and duration

- Duration between 0-6 months
- Delivery in the workplace
- Workshops
- Classroom sessions

Application Process

Applications for vacancies are completed by getting in touch with us either by phone or email on 0203 793 4750 and info@divadtraining.co.uk, respectively.

All applicants are assessed at interview.

